

Message

From: [Ex. 6 - Personal Privacy]
Sent: 5/26/2017 3:23:41 PM
To: Phillips, Anna [Phillips.Ann@epa.gov]; Kasman, Mark [Kasman.Mark@epa.gov]
Subject: FW: IBL RoundTable
Attachments: Pruitt.xlsx

Hi Anna and Mark,

I think roundtable was lost in translation! I was relieved when the bank peeps down here showed us a table accommodating 25. They showed us all of the amazing rooms, but I know this isn't what you wanted/expected when you first talked to Alberto.

They can't "uninvite" these people and I wonder how many they did invite. Before all of this started, [Ex. 6 - Personal Privacy] was telling me the Rome events generally draw 50-200 people.

[Ex. 6 - Personal Privacy]
Environment, Science, Technology & Health Counselor
U.S. Embassy Rome

[Ex. 6 - Personal Privacy]

From: [Ex. 6 - Personal Privacy] **On Behalf Of** sara scordari
Sent: Friday, May 26, 2017 4:24 PM
To: Calise, Franco
Cc: [Ex. 6 - Personal Privacy]
Subject: Re: IBL RoundTable

Dear Mr [Ex. 6 - Personal Privacy]
please find attached the list of attendees updated.
I'll be glad to greet EPA administrator at the entrance and accompany him in the Sala Altieri.
I'm at your disposal for any further question.
My best regards
Sara Scordari

2017-05-25 15:02 GMT+02:00 [Ex. 6 - Personal Privacy] >:

Dear Alberto and Sara,

Maria Critelli kindly gave us the chance to make a walkthrough of the Banco BPM office.

She showed us Sala Altieri for the welcome coffee and the Sala degli Arazzi for the roundtable.

We have to prepare a detailed scenario for each event of the EPA Administrator Visit.

We have to indicate who will greet the EPA administrator at the entrance and who will accompany him in the Sala Altieri for the welcome coffee or where Alberto meet him.

Maria showed us a table with 25 seats. Please let me know who else will participate at the event.

Shortly I will send you the bios of the leading portion of the delegation including our Change' d'Affaires

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I would be happy to talk to you to know how you would like to organize the roundtable that is expected to last 1hr and 15 minutes.

I would estimate the arrival shortly before 10:30 (the previous meeting ends at 10:00)), a short welcome/introductory coffee and then the roundtable up to 11:45. (the next meeting is at 12:00)

Grazie.

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